

SEBI, vide its Circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021, has laid down the common and simplified norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination.

Further, SEBI has provided clarifications vide Circular No. SEBI/HO/MIRSD /MIRSD_RTAMB /P/CIR / 2021/ 687 December 14, 2021 with respect to Circular dated November 03, 2021

As per the circulars, the gist of the requirements and necessary action to be taken by the shareholders who are holding the shares in physical form are given below. The full details are available in the aforesaid circulars. The relevant forms are available in the Company's website.

Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination

As an on-going measure to enhance the ease of doing business for investors in the securities market, the following norms, with respect to the captioned matter, shall be applicable;

1. Common and simplified norms for processing any service request from the holder, pertaining to the captioned items, by the RTAs
2. Electronic interface for processing investor's queries, complaints and service request
3. Mandatory furnishing of PAN, KYC details and Nomination by holders of physical securities
4. Freezing of folios without valid PAN, KYC details and Nomination
5. Compulsory linking of PAN and Aadhaar by all holders of physical securities